

Quick Guide to Link and Learn



Link and Learn (<https://www.linklearncertification.com>) is the IRS certification test site. Link and Learn also has links to online lessons and IRS training publications.

You will use same login every year. **NOTE:** Go into "My Account" each year to manually update the number of years of service. If this is your first year, you would enter "1."

Click here for online lessons

Form 6744

Pub 4491

Pub 4961

Pub 5101

How to register and navigate the testing website.

Setting up your Link and Learn account

- Refer to **Getting Started Tutorial** [Pub 5378](#) for detailed information.
- For **Group**, select "01-VITA Volunteer."
- **Do you want to take the Site Coordinator Course?** Select "No" unless you are a site coordinator.
- For **Training Source**, select "Link and Learn Taxes (e-learning)."
- For **Years You Have Volunteered**, select "1" if this is your first year.
- **OPTIONAL:** If you are interested in earning Continuing Education Credits, please select role under **Professional Status**.

Volunteer Agreement Form 13615

After completing your IRS certifications, download Volunteer Agreement Form 13615 and email to UW staff or site coordinator. If you are volunteering as a tax preparer, you will receive your login to the live TaxSlayer software from your site coordinator.

Course name	Score	Pass/Fail (click for results)	Attempts (2 attempts per exam allowed)	<input type="checkbox"/> You may sign your Volunteer Agreement electronically by checking this box
2019 Volunteer Standards of Conduct Exam	100.00 %	Pass Print Certificate	1	<input type="checkbox"/>
2019 Intake/Interview and Quality Review Exam			0	<input type="checkbox"/>
2019 Advanced Exam			0	<input type="checkbox"/>
2019 Health Savings Accounts (HSA) Exam			0	<input type="checkbox"/>

Check box and "Click here" to open Volunteer Agreement Form 13615. Save to your computer as a pdf and attach to email to UW staff or site coordinator.